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myI-CAR

myI-CAR has been further enhanced. Located on the I-CAR NZ website (www.i-car.co.nz) you can now view and access:

- Your **Progress Bar** which shows your journey on Bronze ProLevel 1, Silver ProLevel 2 and Platinum ProLevel 3
- What you need to do to maintain your current level plus a **training plan** to achieve the next level.
- **Launch** any online courses you have booked.
- **Check** any instructor led courses you have booked.
- View your **training history** and any related course material.

Every individual that has attended an I-CAR NZ course will have a User ID and Password to access myI-CAR. In order to obtain these details either phone the I-CAR NZ office on 07-8470218 or email admin@i-car.co.nz.

Additionally, and very importantly for **employers**, you can view your staff on the “**My Staff**” tab. This will give you access to the same tabs as you have for yourself. You will be able to print training plans for all your staff. **Be aware that if your nominated person leaves your employment, you will need to advise us - otherwise they will continue to have access to all your I-CAR NZ staff training records.**

Company name: _____

Address: _____

Nominated person/s: _____

**(only list here the name(s)
of people that will
view all staff records)**

Authorised by owner: _____ (Print name)

_____ (Signature)

Scan and return completed form to admin@i-car.co.nz